

TO: Stephanie Hall, Principal

FROM: Jean Bartman, Kathy Bussendorf and Michelle Dingman

SUBJECT: Educational Field Trip for Sabal Elementary School
Sixth Grade Students

DATE: September 8, 2008

The Sixth Grade students at Sabal Elementary School are requesting approval to make a trip to Washington D C and Philadelphia, Sunday, May 17 – Saturday, May 23, 2009. The method of transportation will be Annett Bus Lines from Sebring, Florida. Lodging will be Best Western in Woodbridge, VA and Comfort Inn, Philadelphia, PA.

1. Destination – Washington D C / Philadelphia, PA
2. Number of Students 44 students – number of adults 14. Parents - 10 parents; Staff members – Jean Bartman, Kathy Bussendorf, Michelle Dingman, Stephanie Hall, and Terri Boyle. The parent/student ratio is 1 to 4. The ratio of adults to students is further reduced to 1 to no more than 2.75 by the returning adults who help insure the safety of our students. They are part of the yearly planning team. The continuity with this group of people insures a successful completion of our educational field trip.
3. Cost per person - \$625 (estimate) earned from sixth grade fundraisers; covers transportation, lodging, all meals and admission fees and t-shirts.
4. Parent, Student, teacher and administration involvement raising funds. Fund raisers include car washes, spaghetti dinner, bike-a-thon, bowl-a-thon, M & M's and spring carnival. All proceeds are to reduce the parents' cost per child.
5. All students attending the Washington D C / Philadelphia field trip have insurance.
6. Itinerary attached.

Rationale for Requesting May 17 - 23, 2009

Approximately 40 students and 15 adults will be making the trip to Philadelphia and Washington D C. The dates include the last full week of school. This educational trip is part of the curriculum. Those students who choose not to go to Washington D C / Philadelphia have the opportunity to participate in another activity, and have an alternate curriculum for May 18 – 22.

Topics of Study relating to the Washington D C / Philadelphia Trip
May 17 – 23, 2009

1. Social Studies – Science – Math – Health – P. E.
 - a. Philadelphia
 - i. First sight of our federal government
 - ii. Liberty Bell
 - iii. Benjamin Franklin
 - iv. Independence Hall
 - v. Betsy Ross
 - vi. Lights of Liberty
 - vii. Franklin Institute
 - b. Washington D C
 - i. Smithsonian
 - ii. Museums of American and Natural History
 - iii. National Archives
 - iv. National Art Gallery
 - v. Capitol Hill
 - vi. White House
 - vii. Monuments – Washington, Jefferson, Lincoln, F. D. Roosevelt
 - viii. Memorials – Viet Nam, Iwo Jima, Korean
 - ix. Arlington Cemetery
 - x. Bureau of Engraving and Printing
 - xi. Ford's Theater
 - xii. Congressman Weldon – picture on the Capitol steps
 - xiii. Federal Bureau of Investigation
2. Basic Economics – Life Management Skills
 - a. Supply and demand; price fluctuation
 - b. Time management
 - c. Money management
 - d. Meeting and dealing with the public
 - e. Making change from an amount spent
 - f. Buying – selling
 - g. Profit – loss

Explanation of the Cost

1. Round trip transportation

Annett Bus Lines
Sebring, FL

2 Lodging – 4 nights

Best Western
Woodbridge, VA

Comfort Inn Historical Downtown Philadelphia
Philadelphia, PA

3. Sightseeing admission per itinerary

4, Twenty (20) meals per individual

Sunshine State Standards covered:

LA.C.1.3	SC.D.2.3	SS.A.5.3
LA.C.3.3	SC.E.1.3	SS.B.1.3
LA.D.2.3	SC.E.2.3	SS.C.1.3
MA.A.4.3	SC.F.1.3	SS.C.2.3
MA.A.5.3	SC.G.1.3	HE.A.1.3
MA.B.4.3	SC.G.2.3	HE.B.1.3
SC.B.1.3	SC.H.3.3	HE.B.3.3
SC.B.2.3	SS.A.1.3	PE.A.3.3
SC.C.1.3	SS.A.3.3	PE.B.2.3
SC.C.2.3	SS.A.4.3	

Field Trip Questionnaire

School: Sabal Elementary/3071

Organization: 6th Grade

Field Trip Location: Washington, D.C. and Philadelphia, PA

Date of Trip: Depart on: 5/17/09 at 4:00 p.m.
(Day and Time) Return on: 5/23/09 at 11:00 a.m.

Transportation: Charter Bus
(Provided by) Annett Bus Lines

Accommodations:	Best Western	Comfort Inn
(Name and Address)	14619 Potomac Mills Road Woodbridge, VA 22150	100 N. Columbus Blvd. Philadelphia, PA 19106

Number of Student Participants: 44

Number of Chaperones: 14

Names of Chaperones:

- (1) Kathleen Bussendorf
Fingerprinted: Yes X No ___
- (2) Michelle Dingman
Fingerprinted: Yes X No ___
- (3) Terri Boyle
Fingerprinted: Yes X No ___
- (4) Jean Bartman
Fingerprinted: Yes X No ___
- (5) Stephanie Hall
Fingerprinted: Yes X No ___
- (6) Michelle Coleman
Fingerprinted: Yes X No ___

(Additional chaperones attached)

Cost per participant: \$625.00 (includes all expenses)
(Also, what does this cost include-transportation, lodging, food, admissions, etc.)

Is there student fundraising to cover cost of trip? Yes X No ___
If yes, what type of fundraising? Selling M&Ms (twice a year), Walk-A-Thon, Bowl-A-Thon, Carnival, Spaghetti dinner, Car wash, Candle sale

PLEASE ATTACH A DETAILED ITINERARY FOR THE FIELD TRIP

SABAL ELEMENTARY/3071
6TH GRADE FIELD TRIP - WASHINGTON, D.C.
5/17/09 - 5/23/09

ADDITIONAL CHAPERONES:

- (7) George Robinson
Fingerprinted: Yes X No ___
- (8) John Marty
Fingerprinted: Yes X No ___
- (9) Chiaki Cyr
Fingerprinted: Yes X No ___
- (10) Dawn Cumella
Fingerprinted: Yes X No ___
- (11) Michelle Quinley
Fingerprinted: Yes X No ___
- (12) Tracy Chomor
Fingerprinted: Yes X No ___
- (13) Kathy Owen
Fingerprinted: Yes X No ___
- (14) June Phillips
Fingerprinted: Yes X No ___

FIELD TRIP CLARIFICATION

1. Lesson leading up to field trip:

Lessons in social studies include the study of economics (including money, spending, buying/selling), culture, geography, regions (northeast), early peoples of North America (colonies, Thomas Jefferson, George Washington), Declaration of Independence, alliances, federal system of government.

2. What the field trip will accomplish:

Students will have concrete, hands-on experiences that will touch all senses in some way. Students will be able to make real-life connections with curriculum learned in the classroom. Students will receive guided-tour information and be quizzed throughout the trip - orally and on paper.

3. Follow-up from the field trip:

Students will write what they learned from the trip - all the way from social to academic. They will be given guidelines to follow. Students will share pictures and stories with other students.

ITINERARY
SABAL ELEMENTARY SCHOOL
WASHINGTON D C / PHILADELPHIA
May 17 – 23, 2009

Sunday, May 17

4:00 pm Depart Sabal
6:00 pm Bathroom – St. Augustine rest stop
8:00 pm Bathroom stop
10:00 pm Bathroom – Georgia welcome center – then down for the night

Monday, May 18

2:00 am Pick up Barbara Mittendorf in South Carolina (D C driver)
6:00 am Breakfast I-95 rest stop in North Carolina or Virginia (Sack breakfast – we have breakfast for Barbara)
8:50 am Clear security at Capitol (SW corner of S. Capitol and Independence)
9:00 am Capitol tour
11:30 am Bureau of Engraving and Printing (reserved tickets)
Bus pick up – same spot we were dropped off
12:00 pm Daniel’s Story – Holocaust Museum
12:30 pm Lunch at Haynes Point (Sack lunch – we have lunch for Barbara)
1:30 pm Washington Monument (have tickets)
Bus to Air and Space – walk to Natural History Museum,
Navy Memorial National Art Galleries
5:00 pm Bus pick up at Natural History
Roosevelt Monument and Jefferson Monument
6:30 pm Depart for McGill’s
7:00 pm Dinner – McGill’s Pizza – Little River Turnpike (confirmed)
9:15 pm Check in hotel – Best Western – Woodbridge, VA

Tuesday, May 19

6:25 am Depart for McGill’s (confirmed)
6:30 am Breakfast - McGill’s – bring snack to eat after Arlington Cemetery (bring from Melbourne)
7:00 am Depart for D C
8-10:30 am Arlington Cemetery
10:45 am Jefferson Monument and Roosevelt Memorial if missed on Monday
White House Visitors Information Center
12:15 am Lunch – Old Post Office – Nancy Hank’s Tower (try Ronald Reagan food court)
1:00 pm Bus to Lincoln – Viet Nam – Korean War – Women’s – WW II Memorials
2:00 pm Bus to Natural History Museum – pick up areas you haven’t seen
5:00 pm Dinner –Union Station
6:00 pm Bus pick up in front of Old Post Office of Union Station – head for National’s Ballpark
7:15 pm Nationals’ Ball game
10:00 pm Lighted Tour – Iwo Jima Monument – hotel

Wednesday, May 20

7:15 am Check out of hotel – bring all luggage down
7:30 am Breakfast – McGill’s (confirmed)
8:15 am Depart for Zoo
9:00-12:00 Zoo (Bus free till 1:45 – Late check out for Barbara so she can rest)
Grounds open early – walk to the bottom seeing animals outside going down, enter

buildings (open 10 am)going up. Individual groups may leave the zoo when they are ready.
Check with Jean / Kathy at Zoo entrance so we know all have left.

12:00 noon Metro to downtown D C Metro Center (Lunch – group’s choice – McDonald’s at
Woodley Park Station (left 3 blocks from Zoo entrance) and across from FBI Ford’s
Theater, Hard Rock Café, Peterson House, FBI National Archives
3:30 pm National Archives – bus pick up - Depart for Philadelphia
5:30 pm Dinner on the road to Philadelphia – Maryland House Rest Stop
9:00 pm Lights of Liberty – check in at 8:40
10:30 pm Check in Hotel – Comfort Inn

Thursday, May 21

7:15 am Breakfast - Benny’s (confirmed)
8:00 am Jean picks up tickets for Independence Hall & Visitor’s Information Center for tickets to B
Bishop Moore / Todd House
9:00 am Independence Hall Tour
10:15 am Try for the Mint
12:00 noon Lunch – downtown – lunch at your leisure with street vendors as you tour
Historical Philadelphia – Betsy Ross House
Carpenter’s Hall Franklin Court Fireman’s Museum
Christ Church Elfreth’s Alley Franklin’s Grave
6:00 pm Dinner – 6th & Oregon (Empire Buffet - Sam) (confirmed)
7:00 pm Lighted Tour – Run Rocky Steps
8:30 pm Bed – prepare for departure tomorrow

Friday, May 22

7:15 am Bring all luggage down check out of hotel
Depart for Historical Philadelphia – Drop of at old Visitors Center
7:30 am Breakfast – Benny’s (confirmed)
10:00 am Pick up what your group missed – Franklin Court- Lunch street vendors – Borst before you
get on the bus or street vendors
Horse drawn carriage ride (\$5 per person in a group of 5-6
11:00 am Federal Reserve Tour (Reserved) 50 students and 5 adults
1:30 pm Bus pickup – east of Visitor’s Center
1:31 pm On the road again (toward home)
4:00 pm 10 minute bathroom stop 32 miles north of D C – no drinks or snacks –
cross town in D C for one last look at the Mall, HOV out of town
6:00 pm Dinner – Old Country Buffet – Dale City exit 158B (confirmed)
7:00 pm On the road again
9:30 pm Bathroom stop – change clothes for trip home – down for the night (Barbara off exit 164)

Saturday, May 23

6:00 am Bathroom stop at rest stop (exit 331) before Shoney’s. “Snack” breakfast.
7:15 am Bathroom stop 20 miles down the road – last chance before Brevard County
8:30 am Call home with arrival time
9:30 am Bathroom stop in Brevard County
10:00 am Approximate arrival at SABAL