The School Board of Brevard County, Florida met in special session on Tuesday, January 23, 2018, at the Educational Services Facility, 2700 Judge Fran Jamieson Way, Viera, Florida. Notice of the meeting was advertised in the Eagle newspaper on Thursday, December 15, 2017. The affidavit of publication with a copy of the ad attached is filed in the Affidavit File in the Board Office.

A. Call to Order

1. Call to Order

Minutes: Chairman John Craig called the meeting to order at: 5:32 p.m.

A. Roll Call

2. Roll Call

Minutes: Members Present: Misty Belford, John Craig, Tina Descovich, Matt Susin and Andy Ziegler

A. Moment of Silence

3. Moment of Silence

Minutes:

A moment of silence was held to mourn the loss of four members of the BPS family:

Gavin Imes, a 6th grade student from Sherwood Elementary; Jared Santos, a 5th grade student from West Melbourne School for Science, Donovan Tucker and 9th grade student from Melbourne High and Richard Sommers, a mid-south transportation bus
A. Invocation

A. Pledge of Allegiance

4. Pledge of Allegiance

Minutes: Matt Reed, assistant superintendent of Government and Community Relations, led the Pledge of Allegiance.

A. Entertainment

A. Board Member/ Superintendnet Recognitions

5. Board Member/Superintendent Recognitions

Minutes:

John Craig

He recognized and thanked Kevin Thornton, director of Food and Nutrition Services, and his team for changes in food item selections. Laurie Conlin, dietician specialist provided an overview of changes. They worked diligently to provide healthy choices that are appealing while meeting guidelines. Food and Nutrition Services had provided samples to the audience as well as board members. All Board members expressed appreciation for the department's efforts.

Matt Susin

In the audience was Mr. Susin's former assistant principal, Mr. Waller, who was the driving forces behind Mr. Susin as a teacher. Mr. Susin was excited to report that he had been at the Melbourne Airport where they are putting finishing touches on the Innovation Games which will take place on March 23. He was happy to say that the Eau Gallie Aviation hanger was coming along nicely and slated to be finished in April. He said that Linda Buffun put together something called ECET2 which was a collaboration between all of your best teachers and administrators to decide what best practices are inside of our school system. He sits on the CPT Counsel through the EDC. He said that this is a Certified Production Program that gets students jobs; half of the inductees are women. He thanked the Daughters of the American Revolution for allowing him to speak along with the Federated Women's Caucus. He thanked the Prek teachers that met with him.
Tina Descovich

She wanted to put special emphasis on a few schools working toward becoming certified in Suicide Prevention: Edgewood, Space Coast, Longleaf and Sunrise. She gave a shout out to Write Love on Her Arms and a presentation given to Palm Bay Magnet High School by Jamie Tworkowski. He really connects with the students. She also gave a shout out to Mr. Brian DeGonzague, principal of Imagine Charter School. She enjoyed her tour.

Misty Belford

She thanked staff, the board and Dr. Blackburn for the board/cabinet retreat held in December. On the 20th of December, she attended the adult education graduation at Clearlake. She commented that their numbers are small but mighty. Those students have persevered and overcome. Jeff Arnott, director of Adult and Community Education, asked the students "what is next?" Every student had a "what is next." Ms. Belford thanked Mr. Arnott. Mr. Belford thanked Food Services and staff members for the wonderful holiday breakfast. She and Dr. Blackburn attended a Sources of Strength meeting. She commented that it is a phenomenal program. She thanked Parrish Medical Center who will be paying for students to join the Board in Tallahassee. On the 15th she attended the Martin Luther King, Jr. parade in Titusville. She got to read to students at Imperial Estates during Celebrate Literacy Week. She and Mr. Susin joined with the Space Coast Jr./Sr. High School team for an introduction of the "Launch Institute." It will be a phenomenal program partnering with industry providing certification and internships to Brevard students who maybe don't know their real potential. She had the opportunity to meet with the youth mental health task force along with several staff members.

Andy Ziegler

He thanked the Orlando Melbourne Regional Airport for working on getting an aircraft for the aviation program at Eau Gallie. The group found one and Mr. Ziegler also wanted to thank instructor Bill McKinnish for going out to look at the airplane to find out if it would be useable. He congratulated Mr. Rick Fleming, West Shore principal, who is a state finalist for principal of the year. Mr. Ziegler recognized Art Edwards for his dedication for serving on the audit committee for ten years.

Desmond Blackburn

He welcomed everyone back to the new year. On December 21, he attended the Tiny House Reveal at Bayside High School where they got to witness a public/private partnership where students with disabilities worked alongside their non-disabled peers in order to build a tiny house. Right after winter break, he and Ms. Belford helped with the demolition at the to be opened Southlake Elementary. Dr. Blackburn congratulated Jill Minuse, resource teacher for students with emotional and behavioral disabilities, for winning the Southeast Region Council for Children with Behavioral Disabilities Teacher of the Year award. He attended an Infinite Scholars event, coordinated by community member Mike Cadore. Over 400 students attended and preliminary results indicate over $4 million in scholarships were handed out.
John Craig

He and Ms. Belford attended the City of Cocoa's Economic Development update session. He attended Stevenson Elementary’s Blue Ribbon celebration. He thanked the students from Astronaut High ROTC who were present at the meeting. He appreciates their dedication and passion.

A. Emergency Item

A. Adoption of Agenda

6. Adoption of Agenda

Attachment: 2018-0123 Supplemental.pdf

Minutes:

Dr. Blackburn read into record the changes on the supplemental agenda which are changes made to the agenda since it was released to the public on January 16, 2018.

Revisions

- A-7. Administrative Staff Recommendations
- F-14. Support Staff Recommendations
- F-15. Instructional Staff Recommendations
- F-17. Suspension of Instructional Employee
- F-18. School Year Calendar Standards and Proposals for the 2018-2019 School Years

Motions:

Adopt the January 23, 2017 meeting agenda and its revisions. - PASS

Vote Results

Motion: Matthew Susin
Second: Misty Belford
Misty Belford - Aye
A. Administrative Staff Recommendations

7. Administrative Staff Recommendations

**Minutes:** Dr. Blackburn recognized and congratulated the administrative staff members present and offered them each time for comments.

**Motions:**

Approve the applicable listed administrative staff recommendations:

- Accept the retirement of Mark E. Elliott from the position of Principal at Satellite High School, effective June 30, 2018.
- Accept the retirement of Ilene S. Herr from the position of Assistant Principal at Satellite High School, effective July 25, 2018.
- The appointment of Susan A. Mulchrone to the position of Principal at Oak Park Elementary School, on annual contract, effective February 5, 2018. Annual salary based on grade 26 of the Nonbargaining Salary Administration Program.
- The transfer of Keith E. Barton from the position of Assistant Principal (12 month) at North/Central Alternative Learning Center to the position of Assistant Principal (12 month) at Melbourne High School, on annual contract, effective February 5, 2018. Annual salary based on grade 24 of the Nonbargaining Salary Administration Program.
- The reclassification/transfer of Carl A. Hofmann, Jr. from the position of Manager of Accounting Services to the position of Director of Quality Control, on annual contract, effective December 18, 2017. Annual salary based on grade 29 of the Nonbargaining Salary Administration Program.
The transfer of Michael B. Waller from the position of Assistant Principal (12 month) at Space Coast Jr/Sr High School to the position of Assistant Principal (12 month) at North/Central Alternative Learning Center, on annual contract, effective February 5, 2018. Annual salary based on grade 24 of the Nonbargaining Salary Administration Program.

**Vote Results**

Motion: Andrew Ziegler  
Second: Matthew Susin

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<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Misty Belford</td>
<td>Aye</td>
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<td>John Craig</td>
<td>Aye</td>
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<tr>
<td>Tina Descovich</td>
<td>Aye</td>
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<tr>
<td>Matthew Susin</td>
<td>Aye</td>
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<tr>
<td>Andrew Ziegler</td>
<td>Aye</td>
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**B. Recognition of Visitors/ Guests/ Staff**

**B. District Operations**

8. Recognition of Astronaut High School ROTC

**Minutes:** Art Edwards from Worshipful Master of Indian River Lodge #85 in Titusville facilitated the presentation to Col. Whalen and the Astronaut High School ROTC for clean-up efforts to Oakridge Cemetery and Davis Memorial Cemetery following Hurricane Irma.

**C. Resolutions/ Proclamations**

**C. Student Services**

9. Recognize February as Black History Month

Attachment: Black History RESOLUTION 2018.pdf

**Minutes:** Mr. Reed read the resolution.

**Motions:**

Adopt the attached proclamation designating February as Black History Month in Brevard Public - PASS
D. Presentations

E. Public Comment

10. Public Comment

Minutes:

Chairman Craig reminded everyone that each would have three minutes to provide comments and explained the decorum necessary while speaking. Speakers in order of appearance were:

Dan Bennett - Contract Settlement
Anthony Colucci - Teacher Pay
Vanessa Skipper - Advocating for Teachers
Paul Alley - Subs Kelly Educational Services

F. Consent

F. Board Office

11. Meeting Minutes

Attachment: 2017-1212 Board meeting -public hearing.pdf

F. Financial Services

12. Financial Statements for the Period Ending October 31, 2017
13. Property Disposal


**F. Human Resources**

14. Support Staff Recommendations

Attachment: Support Staff 01-23-18.pdf

15. Instructional Staff Recommendations

Attachment: Instructional Staff 01-23-18.pdf

**F. Labor Relations**

16. Suspension of Instructional Employee

Attachment: Barhold Letter.pdf

17. Suspension of Instructional Employee

Attachment: Chinnery Letter.pdf
Attachment: Chinnery Settlement Agreement.pdf

**F. Secondary Office of Leading and Learning**

19. Field Trip - Merritt Island High School FIRST Robotics Team 801 - FIRST Buckeye Regional, Cleveland, Ohio, March 28, 2017 - April 1, 2018

Attachment: 2018 OH FIRST Buckeye Regional Itinerary - Merritt Island High School .pdf

20. Field Trip - Bayside High School NJ ROTC to Atlanta, Georgia and Tampa, Florida

Attachment: Tentative Itinerary - Bayside NJ ROTC field trip - February 2018.pdf

21. Field Trip - Titusville High School NJ ROTC to Parris Island, South Carolina


**F. SLL Core & College/ Career Readiness**

22. Secondary Science Instructional Materials Adoption
F. Elementary Office of Leading and Learning

23. Elementary Science Textbook Adoption


F. Facilities Services

25. Facility Use Agreement for Hummingbird Pantry, Inc. at Riverview

Attachment: HPI Proposal.pdf
Attachment: 501(c)(3) Certificate.pdf
Attachment: Riverview Site Plan.pdf
Attachment: Riverview Floor Plan.pdf
Attachment: Letters of Support.pdf

26. Amended and Restated Lease Agreement for Future Viera Middle School Site

Attachment: Amended Viera Middle School Site Lease.pdf

F. Project Management

27. Palm Bay Elementary School - Phase II HVAC Renewal - Close-Out

Attachment: Palm Bay Elementary Phase II OEF 209 Unsigned.pdf

28. Lewis Carroll Elementary School - HVAC Renewal - Close-Out

Attachment: lewis carroll OEF 209.pdf

29. Gardendale Alternative Learning Center Renovation - Close-Out

Attachment: Gardendale OEF 209.pdf

30. Audubon Elementary - Facility Renewal - Close-Out

Attachment: Audubon Phase II OEF 209.pdf

31. Cape View Elementary School - Facility Renewal - Close-Out

Attachment: Cape View ES OEF 209.pdf
32. Sherwood Elementary School - Facility Renewal - Close-Out
   Attachment: Sherwood ES OEF 209.pdf

33. Melbourne High School Serving Line Renovation - Close-Out
   Attachment: Melbourne HS OEF 209.pdf

34. Tropical Elementary School - Facility Renewal - Close-Out
   Attachment: Tropical OEF 209.pdf

35. Titusville High School - Civil Engineering Design Services
   Attachment: Titusville HS stormwater system repair.pdf

36. Ralph M. Williams, Jr. Elementary School - Design Build Services - RFP #17-P-084-DR - SALES SURTAX
   Attachment: Ralph Williams GMP attachments.pdf
   Attachment: Ralph Williams Cost Benefit Form.pdf

F. Approval of Consent

37. Approval of Consent

**Motions:**
Approve the January 23, 2017 Consent Agenda with the exception of those items pulled for discussion. - PASS

**Vote Results**
Motion: Tina Descovich
Second: Matthew Susin
Misty Belford - Aye
John Craig - Aye
Tina Descovich - Aye
Matthew Susin - Aye
Andrew Ziegler - Aye

Items Pulled for Discussion

F. Office of Professional Learning and Development
18. School Year Calendar Standards and Proposals for the 2018-2019 and 2019-2020 School Years

Attachment: Supporting Material Considered by Calendar Committee.pdf
Attachment: Calendar Gantt Chart 2018-19r.pdf
Attachment: Calendar Gantt Chart 2019-20r.pdf

Minutes:

Mr. Ziegler said that he pulled this item because when it came to them as information, there seemed to be acknowledgement by the Board that they wanted Veteran's Day to be a day in school to observe celebrations especially when Veteran's Day falls on a weekend. By not having that Monday off, we could have veterans in our schools.

Chris Moore, director of Professional Learning and Development, explained that right now Veteran's Day is in contract language and in order to move Veteran's Day to an unpaid holiday, it would need to go through the bargaining process.

More discussion and answers ensued surrounding the long winter break and school not being over prior to Memorial Day. Ms. Moore said that it has to do with the testing window and legislation that require a certain number of days in second semester.

Motions:

Staff recommends approval of the 2018-2019 and Tentative 2019-2020 calendar drafts. - PASS

Vote Results

Motion: Andrew Ziegler
Second: Misty Belford
Misty Belford - Aye
John Craig - Aye
Tina Descovich - Aye
Matthew Susin - Aye
Andrew Ziegler - Aye

G. Action

G. Purchasing & Warehouse

38. Purchasing Solicitations
Motions:

Approve the Invitation To Bid (ITB) *Name Change* below:

a- ITB #17-B-013-LU - Charter Bus Services - Bid Assignment - Name Change - Transportation

Approve the Piggyback (PB) below:

b - PB #18-PB-035-NC - FLDOE Bus Bid - Transportation - $4,712,713.44 - Capital Projects

Approve the Request For Proposal (RFP) below:

c - RFP #18-P-023-DR - Billing Audit Services - Purchasing & Warehouse Services - Revenue - PASS

d - RFQ #18-Q-016-HD - Yearbook Publishing Services - Purchasing & Warehouse Services - $Various - Operating Categorical

e - RFQ #13-P-010-DR-A2-Recycling Services- Facilities Services-$15,000.00/month-Operating Other

Vote Results

Motion: Matthew Susin
Second: Tina Descovich
Misty Belford - Aye
John Craig - Aye
Tina Descovich - Aye
Matthew Susin - Aye
Andrew Ziegler - Aye
39. Department/School Initiated Agreements

Attachment: a - CA 18-382-MS-Philip Schweigert-Access Project.pdf

**Motions:**

*Approve the Consultant Agreement (CA) below:*

a - CA #18-382-MS - Philip Schweigert - Access Project - $12,500.00 - Special Revenue Federal

**Vote Results**

Motion: Matthew Susin  
Second: Misty Belford

- Misty Belford  - Aye  
- John Craig  - Aye  
- Tina Descovich  - Aye  
- Matthew Susin  - Aye  
- Andrew Ziegler  - Aye

G. Elementary Office of Leading and Learning

40. Public Hearing-2017-18 Student Progression Plan for Brevard Public Schools

Attachment: 2017-18 Student Progression Plan FINAL (redline) (11-14-17).pdf  
Attachment: 2017-18 SPP Revisions.pdf

**Minutes:**

Chairman Craig declared the public hearing open at: 7:03 p.m.  
Hearing no speakers he declared the public hearing closed at 7:05 p.m.

**Motions:**

Hold the Public Hearing and approve the Brevard Public Schools Student Progression Plan for the 2017-2018 school year.  
- PASS

**Vote Results**
G. Project Management

41. Public Hearing-Attendance Boundary Changes for the 2018-2019 School Year

Attachment: Evaluation Committee Scoring.pdf
Attachment: Attendance Boundary Change Maps and Data 01 23 2018.pdf

Minutes:

Chairman Craig declared the public hearing open at: 7:06 p.m.

Hearing no speakers he declared the public hearing closed at: 706 p.m.

Mr. Craig commented that they probably need some clarification on the special considerations allowing students to remain at their current school with no transportation provided by the district. Mr. Craig asked if there are special programs at that school that fall under our new transportation option; will this supersede the special consideration? He feels they need clarification where maybe some of those routes lay.

Dr. Blackburn said that he saw a “high sign” from the back of the room saying that yes, if that scenario plays out, then yes, transportation would be provided.

Motions:

Hold a Public Hearing and approve the following:

1. Attendance boundary changes for the 2018-2019 school year:
   - Croton Elementary to Longleaf Elementary (A)
   - Kennedy Middle to McNair Middle (B1)
   - Meadowlane Primary and Meadowlane Intermediate to Discovery Elementary (D)
   - Endeavour Elementary and Cambridge
H. Information

H. Human Resources

42. Contract with Kelly Educational Staffing, service line of Kelly Services Inc. - Substitute Staffing and Management

Attachment: Qualitative Research to Support Kelly Educational Staffing.pdf
Attachment: Total vs Filled jobs November 121417.pdf
Attachment: Brevard SB 012318.pdf

Minutes:

Discussion ensued among board members. It was determined that more information was needed via a board workshop. Mr. Susin asked for the Kelly Services contract. Dr. Kindt said that she would send it to all of the board members by the end of the week.

H. Secondary Office of Leading and Learning

43. Title II, Part A: Preparing, Training, and Recruiting High-Quality Principals, and Other School
Minutes:

Mr. Ziegler had questions why the superintendent was included in the raise for non-bargaining personnel. General Counsel Envall is to look into the matter more fully and report back. This issue may be discussed at a workshop.

45. Instructional Coaches

Minutes:

Mr. Craig has had conversation with Dr. Blackburn and wanted to bring it up to the board. When teachers take an instructional coach position, they may be taking a pay decrease. Mr. Craig wanted this issue on everyone's radar when future budgets are discussed.

46. Board/BFT Workshop

Minutes: On February 27, there is the annual BFT workshop. BFT has requested that the Board address the substitute issue and how substitutes are handled. There is a survey for substitutes to get input from that side as well as data from the administration side.

47. Teacher-Pay Bill by Representative Plascencia, Senator Mayfield

Minutes:

Representative Plascenia and Senator Mayfield have asked Brevard Public Schools to support a bill that would return the authority and flexibility to the districts on how they set pay scales, including performance pay and extra pay for advanced degrees. It is House Bill 427 and Senate Bill 1324 entitled Instructional Personnel and School Administrator Salary Schedules.
Chairman Craig wanted to get the thoughts of the board member to see if that is something the board would like to actively promote and then get some ideas on how that should look.

There was some discussion among the members. Ms. Descovich commented that while it sounds like a good thing, she wanted more time to actually read and assess the entire bill.

Chairman Craig respected Ms. Descovich's desire to look at it a little closer, and asked in the meantime for Mr. Reed in conjunction with Capital City to determine what is the best strategy to support it. Mr. Susin requested that after Ms. Descovich reviews the bill that she indicate her support through Dr. Blackburn so that they could get a proclamation before they go to Tallahassee in February.

48. Board Member Reports/Discussion Points

**Minutes:**

Mr. Ziegler spoke on the Constitutional Revision Commission where the salary item had been defeated. He had sent the CRC members with an email.

Ms. Belford told the board that while the CRC voted down the salary bill, they still have the time-limit proposal. There is also a transportation bill that is a double edged sword; it moves the radius from 2 to 1.5 miles, but no change in funding. Also there is legislation to pass 2% COLA on to districts.

Chairman Craig commented that he wondered if the transportation piece could be incorporated in the district's legislative platform.

Mr. Ziegler said that he feels that even one mile is too much for an elementary school student.

Chairman Craig asked Mr. Reed to get some ideas from Capital City on ways that it can be modified in order to get some traction.

**L. Superintendent's Report**

49. Superintendent's Report

**Minutes:** The Superintendent had nothing further to report.

**M. Adjournment**
50. Adjournment

Minutes:
Chairperson Craig adjourned the meeting at: 8:00 p.m.

For further details pertaining to this meeting, please refer to the published video on the School Board of Brevard County’s website (www.brevardschools.org).

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Secretary                                                 Chair

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