

Request for Board Approval of Out-of-State Field Trip

Documents/information needed by Secondary Leading and Learning:

- Sponsor's application for permission to plan an off-campus field trip/activity (approved by the principal) – **SINCE THIS DOCUMENT IS SOMETIMES INCLUDED IN THE BOARD AGENDA ITEM, IT MUST BE TYPED.**
- Name of group/club requesting approval
 - High School Band, Orchestra, and Chorus of Cocoa Beach Jr/Sr High School
- Name of activity/conference the students are participating in
 - Southern Star Music Festival – Atlanta, GA
- Copy of invitation and/or letter stating team qualifies to participate in activity/conference
- Date of activity/conference (to include date and time of departure and return)
 - 4/7/17 – 4/8/17 (4/6 and 4/9 are travel days)
- Location of conference/field trip/event
 - Performances at Riverside Epicenter, 136 Riverside Pkwy, Austell, GA
 - Awards and day of activity at Six Flags over Georgia
- Reason for trip and educational benefits
 - Adjudicated performances by trained judges
 - On-stage clinic with the performing groups by one of the performance judges.
 - Attending concert by the Atlanta Symphony Orchestra on night before our performances. This provides a first-hand experience at a world-class orchestra performance.
- Transportation (provided by)
 - We will be contracting with Stylus Transportation, a provider on the approved School Board list.
- Accommodations (name and address)
 - We intend to stay at the Hilton Garden Inn at 1501 Lake Hearn Dr., Atlanta, GA
- Number of student participants
 - Exact number unknown. We expect around 90 performers will be going.
- Number of chaperones / positions (i.e. teacher/parent/A+ volunteer)
 - At least one for every 10 students. Usually, for these trips, we have as many as 7 to 1.
- Cost per participant? What portion of the cost is the student responsible for?
 - \$400

- What does the cost include? (transportation, lodging, food, admissions, etc.)
 - All expenses except lunches and meals while travelling.

- Is there student fundraising to cover cost of trip? If yes, what type of fundraising?
 - Yes. One fundraiser this year with Great American Opportunities. Also, did one with a local Beachwear vendor, helping them at a Surf Festival in October. We have assisted all students interested in the event with personal fundraising ideas as well.

- Will there be any cost to the district?
 - No

- Please provide a detailed itinerary for the trip (including date/time of departure and return to school)

See Attachment

- Number of school days students will miss – List dates.
 - April 6 – 7, 2017

- Copy of brochure/flyer regarding conference/event

See Attachment