

DUTIES

0171 Review of ~~Rules and~~ Policy

Pursuant to State law, ~~t~~The Board will evaluate how ~~rules and~~ policies have been implemented and their general effectiveness. It will rely on the school staff, students, and community to provide evidence of the effect of the rules and policies it has adopted.

The Superintendent shall continually call to the Board's attention all rules and policies that need revision. All such revisions shall be in accordance with the Administrative Procedures Act, F.S. Chapter 120.

The Board directs the Superintendent to recall all rules and policy manuals and administrative procedures manuals periodically for purposes of updating and Board review.

Board policies and procedures must include standards for screening, hiring, and terminating instructional personnel and school administrators as defined in F.S. 1012.01; standards of ethical conduct for instructional personnel and school administrators; the duties of instructional personnel and school administrators for upholding the standards; detailed procedures for reporting alleged misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student; requirements for the reassignment of instructional personnel or school administrators pending the outcome of a misconduct investigation; and penalties for failing to comply with F.S. 1001.51 or 1012.795. The Board policies and procedures shall include appropriate penalties for all personnel of the Board for nonreporting and procedures for promptly informing the District of each legally sufficient complaint.

0171.1 Review of Policy - Educational Resources

It will be the policy of the Board to review its policies and procedures on educational resources on a continuing basis (at least once every five (5) years) in order to keep them up-to-date. It is the policy of the Board to facilitate academic standards, budget priorities, and budget mandates; provide safe and secure facilities; and create an organizational framework and environment to achieve the District's vision.

Review of Policy - Philosophy and Goals

It will be the policy of the Board to review its policies on the philosophy of education, educational goals, curriculum and instruction, participation of disabled students, and educational options on a continuing basis (at least once every five (5) years) in order to keep them up-to-date.

0171.3 Review of Policy - Community Relations

It will be the policy of the Board to review its policies on planned community relations on a continuing basis (at least once every five (5) years) in order to keep them up to date. The Board commits to maintaining strong community relations by involving stakeholders in District planning and regularly communicating information about policy, programs, and fiscal conditions.

0171.4 Review of Policy - Ethics

It will be the policy of the Board to review its policies and procedures that set forth the following:

- A. Standards for screening, hiring, and terminating instructional personnel and school administrators as defined in F.S. 1012.01;
- B. Standards of ethical conduct for instructional personnel and school administrators, and the duty of instructional personnel and school administrators to uphold the standards;
- C. Detailed procedures for reporting alleged misconduct by instructional personnel and school administrators which affects the health, safety, or welfare of a student; reassigning instructional personnel or school administrators pending the outcome of a misconduct investigation; and promptly reporting each legally sufficient complaint to the Florida Department of Education.

This review of the policies and procedures regarding ethics will be completed at least once every five (5) years as an aspect of the comprehensive review of policy.

0173 Board Officers

- A. The Chairman of the Board shall:
 1. preside at all public meetings of the Board;
 2. call special meetings of the Board;
 3. appoint or provide for the selection of all committees;

4. sign notes, minutes, conveyances, contracts, and other legal instruments for which the signature of the Chairman is called; and
 5. perform other duties which may be prescribed by law or by action of the Board.
- B. The Vice-Chairman shall assume and discharge the duties of the Chairman in his/her absence, disability, or disqualification, and perform other duties prescribed by the Board.
- C. The Superintendent shall serve as secretary and executive officer of the Board.
- D. A committee chairperson shall call meetings of the committee, keep informed on developments in activities under the committee's jurisdiction, and report to the Board for the committee.

0175.1

Board Conferences, Conventions, and Workshops

The Board recognizes the value of membership and attendance at conferences and meetings at the local, County, State, and National level.

Attendance at local, County, State, and/or National workshops and conferences is encouraged.

Each Board member is expected to report back to the Board after attending a conference at District expense.

Travel and personal expenses of spouse, children, or other guest traveling with a Board member shall be the responsibility of the Board member or of the individual. Expenses for convention functions attended as a group will be borne by the District within budgetary limits.

The Chairman of the Board will regularly receive a record of Board member attendance at conferences.

The Chairman of the Board shall maintain a record of training received by each Board member.

Revised 4/22/08