RECOMMENDATION:
It is the recommendation of Susan Hann, Assistant Superintendent of Facilities Services to approve the extensions with PDCS, LLC and Universal Engineering Sciences, Inc., and approve the Temporary Service Committee Agreement with Universal Engineering Sciences, Inc.

AUTHORITY FOR ACTION:
Florida Administrative Code 6A-1.012
May 21, 2019

Paul C. Smith, Firm Principal
PDCS, LLC
3361 Rouse Road, Suite 210
Orlando, FL 32817

RE: CONTRACT EXTENSION REQUEST

Dear Mr. Smith:

Our current contract with your firm expires on May 27, 2019. Pending School Board approval, we would like to extend this contract for an additional six (6) month period under the same terms and conditions, if agreeable to both parties.

The six (6) month extension period would begin on May 28, 2019 and expire on November 27, 2019 or when a new solicitation is Board approved, whichever occurs first. If you are agreeable to extending the contract, please sign below and return to the Office of Purchasing Services of the School Board of Brevard County by May 23, 2019. You will be notified when this extension is School Board approved.

Please contact Kristine Rodriguez, Director of Purchasing and Warehouse Services at 321-633-1000, ext. 645 or by email at Rodriguez.Kristine@Brevardschools.org if you should have any questions. Thank you for your past services, and we look forward to working with you in the future.

Sincerely,

Kristine Rodriguez, MBA, CPPO, CPPB, FCCM
Director of Purchasing & Warehouse Services

PDCS, LLC agrees to a six (6) month extension of RFO 14-Q-006-KR until November 27, 2019 or when a new solicitation is Board Approved, whichever occurs first. The terms and conditions of the Contract remain in full force and effect, except for the term and Revised Exhibit B – Hourly Rate Schedule, which are amended by this letter.

Signature

Printed Name and Title

Accepted:

The School Board of Brevard County, Florida

Attested by:

Tina Descovich, Board Chairman

Date

Mark W. Mullins, Ed.D., Superintendent

Date
Revised Exhibit "B"
Hourly Rate Schedule
RFQ #14-Q-006-KR
Continuing Contract for Building Code Inspection, Permit Plan Review & Fire Safety Services
PDCS, LLC

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<th>Classification</th>
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<td>Building Official</td>
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Approved reimbursable expenses shall be billed at 1.1 times actual cost.

Alternate upon Owner's Discretion: Electronic Plans Review Services New Construction @ $00.20 Sq./Ft. - Renovations @ .3% of Cost of Construction
May 21, 2019

Dale Baker, Director, Code Compliance Department
Universal Engineering Sciences, Inc.
3532 Maggie Boulevard
Orlando, FL 32811

RE: CONTRACT EXTENSION REQUEST

Dear Mr. Baker,

Our current contract with your firm expires on May 27, 2019. Pending School Board approval, we would like to extend this contract for an additional six (6) month period under the same terms and conditions, if agreeable to both parties.

The six (6) month extension period would begin on May 28, 2019 and expire on November 27, 2019 or when a new solicitation is Board approved, whichever occurs first. If you are agreeable to extending the contract, please sign below and return to the Office of Purchasing Services of the School Board of Brevard County by May 23, 2019. You will be notified when this extension is School Board approved.

Please contact Kristine Rodriguez, Director of Purchasing and Warehouse Services at 321-633-1000, ext. 645 or by email at Rodriguez.Kristine@Brevardschools.org if you should have any questions. Thank you for your past services, and we look forward to working with you in the future.

Sincerely,

Kristine Rodriguez, MBA, CPPO, CPPB, FCCM
Director of Purchasing & Warehouse Services

Universal Engineering Sciences, Inc. agrees to a six (6) month extension of RFQ 14-Q-006-KR until November 27, 2019 or when a new solicitation is Board Approved, whichever occurs first. The terms and conditions of the Contract remain in full force and effect, except for the term and Revised Exhibit B – Hourly Rate Schedule, which are amended by this letter.

Signature

DAVID M. OLIVIERI MANAGER
Printed Name and Title

5/22/19
Date

Accepted:

The School Board of Brevard County, Florida

Attested by:

Tina Descovich, Board Chairman

Date

Mark W. Mullins, Ed.D., Superintendent

Date

Office of Purchasing & Warehouse Services
Phone: (321) 633-1000 Ext. 645  FAX: (321) 633-3618
Warehouse: (321) 633-3680 Ext. 14100 • FAX: (321) 633-3698
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Approved reimbursable expenses shall be billed at 1.1 times actual cost.
Temporary Service Commitment Agreement
Under Contract RFQ 14-Q-006-KR

PLEASE SIGN AND RETURN ONE COPY VIA EMAIL

The School Board of Brevard County, FL
Also known as Brevard Public Schools
1254 South Florida Avenue
Rockledge, Florida 32955-2440
Office: 321-633.3580 Ext. 13073
Fax: 321-617-7795

Date: 5/21/2019

Contacts:
Susan Hann, Assistant Superintendent Facilities Services at Brevard Public Schools
Judy Griffin, Administrative Secretary at Brevard Public Schools

Email: Hans.Susan@brevardschools.org
Email: Griffin.Judy@brevardschools.org

Universal Engineering Sciences is pleased to provide the school district with professionally licensed building department staff. It is with great sadness to hear about the loss of your Building Official, Timothy English. Please know the Universal Engineering family is here to assist your permitting inspections and plan reviews during this difficult time. To ensure priority availability of licensed staff, Universal Engineering Sciences offers a Temporary Service Commitment Agreement for public agencies, local municipalities and school districts. Universal Engineering has the unique ability to offer superior building department support by designating and reserving licensed staff to Brevard Public Schools. Our monthly billing plan also allows for consistent budgeting for public agencies and municipal building department programs.

Universal Engineering Sciences will provide a qualified state licensed Building Official to facilitate your permit issuing authority within the school district. Universal will also provide, as needed, a Multi-Licensed Inspector, actively licensed in the following license categories (Building Mechanical, Electrical, Plumbing). We will also provide, as needed, a Multi-Licensed Plan Reviewer, actively licensed in the following license categories (Building Mechanical, Electrical, Plumbing). We will ensure the daily availability of our state licensed Building Official in support of your building department as one of our preferred, long standing clients.

The below licensed support team will be assigned to the district for continuing operations.

Designated Team: David M. Olivieri, Building Official
Phone Number: 407-212-6190
Email: dolivieri@universalengineering.com
S. Dale Baker, Deputy Building Official, Plans Examiner, Multi Licensed Inspector
Phone Number: 407-509-8795
Email: sbaker@universalengineering.com
Richard Olds, Multi Licensed Inspector

Universal Engineering Sciences, Inc.
Attention: Orlando BID
3532 Maggie Boulevard, Orlando, Florida 32811 Phone: 407-423-0504 / Fax: 407-423-3106
The state of Florida requires the school district to obtain the services of a licensed Building Official, in order to conduct permitting, plan review, and inspections activities on a daily basis. Universal Engineering Sciences will qualify the district in this capacity. Universal will utilize its licensed support staff to ensure the completion of daily required activities. In order to fulfill this role, Universal will operate remotely and will be on site during specific days as agreed upon by both parties.

Due to inspector staffing shortages, and to also further guarantee the reservation of licensed staff for this agreement, a full day rate charge will be applied at the Building Official rate each day. Any additional staff needed will be applied at a ½ Day rate charge (to be applied based on each day’s demand). This service commitment agreement has proven to be a successful and efficient staffing arrangement for the numerous cities and public agencies. Listed below are the fees and UES terms for our level of service commitment to you. These fees are based on our existing contract RFQ 14-Q-006-KR. This agreement will be in effect for a period of 6 Months after the signed date of agreement. This agreement may be terminated by Brevard Public Schools with or without cause upon thirty (30) days’ written notice.

The following licensed staff will be provided Monday through Friday (not including holidays), to support the citizens and the building public:

| Licensed Building Official:       | $120.00/hr 8 hour minimum ($960.00) Daily |
| Multi-Licensed Inspector / Plan Reviewer: | $95.00/hr 4 hour minimum |

A third staff member may be added as needed with prior approval due to increased permitting activities at an additional cost to our daily rate.

All department administration, plan reviews and field inspections will be performed in accordance with State of Florida building code requirements regarding construction and permitting.

This project will be invoiced on a monthly basis to the Brevard Public Schools. Attention: Susan Hann, Assistant Superintendent Facilities Services at Brevard Public Schools 1254 South Florida Avenue Rockledge, Florida 32955-2440.

We are pleased with this opportunity to continue our relationship with the district. Thank you for choosing Universal Engineering Sciences!

THE SCHOOL BOARD OF BREvard COUNTY, FL

UNIVERSAL ENGINEERING SCIENCES, INC.

BY (signature): _______________  BY (signature): ___________________________
NAME: ______________________  NAME: David Olivieri
TITLE: ______________________  TITLE: Manager, Building Inspections Department
DATE: ______________________  DATE: 5-21-2019