SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
BOARD AGENDA ITEM – May 28, 2019

PURCHASING SOLICITATION
RFP 17-P-054-SH-A1 – Food Supply and Distribution Services

☐ (ITB) Invitation To Bid ☐ (ITN) Invitation To Negotiate ☐ (PB) Piggyback
☒ (RFP) Request For Proposal ☐ (RFQ) Request For Qualifications ☐ (SC) State Contract
☐ (SS) Sole Source

REQUESTOR: Food and Nutrition Services  Legal Review: ☒ Yes ☐ No

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>AMOUNT AWARDED</th>
<th>REQUIRED PRODUCTS/SERVICES</th>
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</thead>
<tbody>
<tr>
<td>Gordon Food Service, Inc.</td>
<td>No Change</td>
<td>Food product delivery to District schools and facilities.</td>
</tr>
<tr>
<td>Total</td>
<td>Estimated $61,596,686.40 (5-years)</td>
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☐ Contract Renewal  ☐ Recurring Contract  ☒ Amended Contract

New Contract Amount          No Change
Previous Contract Amount     $61,596,686.40
Variance                    $0.00

PRICE INCREASE / DECREASE EXPLANATION: N/A

DISCUSSION:
The purpose of this amendment is to increase the fixed delivery fee from $1.39 to $1.42 per case. There is no increase to the previously approved contract award amount. The requested increase is supported by data from the Producer Price Indexes published by the Bureau of Statistics, U.S. Department of Labor. While the fixed delivery fee causes an increase of funds being spent, it does not increase the previously Board approved award amount.

CONTRACT TERM:
The contract commenced June 12, 2017 and will continue until June 11, 2022, with an option to renew for one (1) additional two (2) year period.

RECOMMENDATION:
It is the recommendation of Robin Novelli, Chief Operating Officer, and Kevin Thornton, Director of Food & Nutrition Services, to approve the amendment for the fixed delivery fee increase. Request authority for the Superintendent or designee to approve contract amendments provided the total expenditures do not increase.

AUTHORITY FOR ACTION:
Florida Administrative Code 6A-1.012 (10)
AMENDMENT 1
TO AGREEMENT BETWEEN
THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
AND
GORDON FOOD SERVICE, INC.
FOR
FOOD SUPPLY AND DISTRIBUTION SERVICES
RFP 17-P-054-SH

THIS AMENDMENT (hereinafter referred to as “Amendment”) to the agreement identified above (referred to as the “Agreement”) by and between The School Board of Brevard County, Florida, a body corporate existing under the laws of the State of Florida, with its principal place of business at 2700 Judge Fran Jamieson Way, Viera, Florida 32940 (hereinafter referred to as “SBBC”), and Gordon Food Service, Inc. whose business address is 1410 Gordon Food Service Drive Plant City, FL 33563 (hereinafter referred to as “Contractor”), is made as follows:

WITNESSETH

WHEREAS, pursuant to the terms of the Agreement, the parties may amend the Agreement upon mutual written consent; and

WHEREAS, SBBC and Contractor wish to amend the Agreement to modify the fixed delivery fee through this Amendment;

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:
1. Replace page 1 of “Attachment N-2” with “Attachment N-2 Revised 5-28-2019” to reflect an increase in fixed delivery fee.

2. The above recitals are true and correct and are hereby incorporated by reference.

3. Except as expressly modified herein, the terms and conditions of the Agreement remain unchanged. In the event of a conflict between the terms of this Amendment and those of the Agreement, SBBC and Contractor agree that the terms of this Amendment shall prevail and control.

IN WITNESS WHEREOF, SBBC has made and executed this Amendment and Contractor has made and executed this Amendment on the day and year below written.

GORDON FOOD SERVICE, INC.
By: ____________________________ Date: 5-6-19

Authorized Representative Signature

Print Name: Matthew Hobkirk

Title: Non Commercial Sales Manager

THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
By: ____________________________ Date: ______________

Tina Descovich, Board Chair

ATTEST (WITNESS):

By: ____________________________ Date: ______________

Mark W. Mullins, Ed.D., Superintendent

Send required insurance certificates to the Purchasing Department.
New Vendors: Send all completed Forms to the Purchasing Department.

Contractor Contact Name: Matthew Hobkirk
Email Address: matthew.hobkirk@gfs.com
Phone Number: 407-488-4977
Fax Number: N/A
Vendor Name: Gordon Food Service, Inc.

June 12, 2017 - June 30, 2019

Fixed Delivery Fees:
- $1.35 Fixed Delivery Fee times [400,000] cases per year $ 556,000
- Minimum Case Delivery for Each Site: 25

July 1, 2019 - June 11, 2022

Fixed Delivery Fees:
- $1.42 Fixed Delivery Fee times [400,000] cases per year $ 588,000
- Minimum Case Delivery for Each Site: 25