BREVARD COUNTY
INSERVICE PROGRAM
FOR
ADDING AN ENDORSEMENT IN COACHING
TO A FLORIDA EDUCATOR’S CERTIFICATE/
OBTAINING A PART-TIME ATHLETIC COACHING CERTIFICATE
## PROPOSAL FORMAT

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I. TITLE

Brevard County Inservice Program for Athletic Coaching Endorsement.

II. PROGRAM RATIONALE AND PURPOSE

Florida Statute 231.15(1) mandates that individuals rendering services as athletic coaches in any public school in any district hold a regular, part-time or substitute Florida Educator’s certificate.

Florida State Board Rule, 6A-4.0282 “Specialization Requirements for the Endorsement in Athletic Coaching--Academic Class,” requires that individuals receiving a Certification Endorsement in Athletic Coaching meet the following requirements:

(1) Certification in another subject, and

(2) Nine (9) semester hours in athletic coaching to include the areas specified below:

   (a) Three (3) semester hours in care and prevention of athletic injuries,

   (b) Three (3) semester hours in coaching theory, and

   (c) A course in theory and practice of coaching a specific sport.

An inservice training program leading toward the addition of an endorsement in coaching to a Florida Educator’s Certificate has been developed by the district.

Community coaches who do not hold a professional certificate may obtain a part-time certificate in athletic coaching upon successful completion of this inservice training program. They will not be eligible for an endorsement.

III. PROGRAM CONTENT/CURRICULUM

Athletic Coaching Endorsement:

Individuals endeavoring to add the Athletic Coaching Endorsement to the Florida Educator’s Certificate must earn a total of 180 inservice points (equivalent to nine (9) semester hours of college credit) by successfully completing the prescribed set of inservice components included in this program.

Candidates for the Athletic Coaching Endorsement must earn 60 inservice points in each of three areas:
1. Sports Specific Training
2. Care and Prevention of Athletic Injuries
3. Coaching Theory

These inservice points may be earned under the following components of the district’s Master Inservice Plan:

1. Athletic Coaching - Sports Specific Training, Component # 1 506 002 A
2. Athletic Coaching - Sports Medicine, Component # 1 506 003 A
3. Athletic Coaching Theory, Component # 1 506 004 A

Successfully completed college course work may be transferred into this endorsement program. Courses to be transferred must each be equivalent to a minimum of 60 inservice points (3 semester hours) and must match the content provided in the components listed in the Inservice Components, Section VII, of this document.

Part-Time Athletic Coaching Certificate:

Individuals who do not hold a Florida Educator’s Certificate and who render services as athletic coaches are eligible to participate in the Brevard County Inservice Program for the Athletic Coaching endorsement. They must earn 60 inservice points in each of the three areas listed above for the Athletic Coaching Endorsement. Upon successful completion of the three components of the program, participants will be eligible to apply for the part-time Florida Educator’s Certificate in Athletic Coaching. They will not be eligible to apply for an endorsement.

Individuals who do not hold a Florida Educator’s Certificate and who render services as athletic coaches may transfer college course work into this endorsement program. Courses to be transferred must each be equivalent to a minimum of 60 inservice points (3 semester hours) and must match the content provided in the components listed in the Inservice Components of this document.

IV. INSTRUCTIONAL STRANDS

The inservice program for the Athletic Coaching Endorsement or for the addition of a part-time certificate in athletic coaching includes three college or inservice courses in the following areas: (1) sports specific training; (2) care and prevention of athletic injuries, and (3) coaching theory. Each course will be a 3 semester hour course or inservice providing 60 inservice points.

Inservice courses will consist of competency training in the objectives listed in the Master Inservice Plan components for the endorsement program, which are as follows:
1. Athletic Coaching - Sports Specific Training, Component # 1 506 002 A
2. Athletic Coaching - Sports Medicine, Component # 1 506 003 A
3. Athletic Coaching Theory, Component # 1 506 004 A

V. MASTER INSERVICE PLAN COMPONENTS

The Master Inservice Plan Components that have been developed for use in this inservice endorsement/part-time certificate program include:

1. A list of competencies to be attained by each participant in each of the three instructional strands;
2. The assessment procedures to be followed in the attainment of competencies and the associated criteria for successful component completion.

Following is the set of components that is offered to meet the requirements established for this program:

VI. MATRIX

<table>
<thead>
<tr>
<th>Competency Description</th>
<th>Component Number</th>
<th>Objective Numbers</th>
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<tbody>
<tr>
<td>Care and prevention of athletic injuries (including valid CPR Certificate)</td>
<td>1 506 003 A</td>
<td>1-21</td>
</tr>
<tr>
<td>Coaching theory</td>
<td>1 506 004 A</td>
<td>1-VI</td>
</tr>
<tr>
<td>Theory and practice of coaching a specific sport</td>
<td>1 506 002 A</td>
<td>1-21</td>
</tr>
</tbody>
</table>

VII. INSTRUCTORS

Qualified instructors for this Athletic Coaching Endorsement Program will be determined by the following criteria:

(1) For appropriate college courses, Institution of Higher Education personnel designed by the college/university involved to instruct in specific areas will be accepted by the district as qualified instructors;

(2) For inservice courses, Institution of Higher Education personnel and/or appropriately-trained district personnel will be selected and approved by the Coordinator for the Inservice Program for Athletic Coaching Endorsement.
VIII. COMPLETION REQUIREMENTS

Successful completion of 180 inservice points, consistent with the Program Content Requirements of this program, as indicated by district inservice records, shall constitute program completion.

The 180 inservice points can be achieved through a combination of college courses and inservice courses, consistent with the specific objectives and competencies included in the program requirements and inservice components.

The Director of Certification and Instructional Professional Development will verify the participant's inservice credit to add the coaching endorsement to his/her Florida Educator’s Certificate or to request the part-time coaching certificate.

The individual seeking the addition of the coaching endorsement to a Florida Educator’s Certificate or the part-time coaching certificate shall confer with the district certification contact regarding the formal application process to the Florida Department of Education.

IX. EVALUATION

Criteria for evaluation of participants’ competency attainment are as follows:

(1) College course - An official transcript indicating a grade of “C” or higher will serve as evaluation for appropriate college courses which meet program criteria;

(2) Inservice courses - District inservice component records reflecting successful completion of the evaluation as stated on the Inservice Request Form for each course will serve as evaluation of appropriate inservice courses which meet program criteria.


Criteria for evaluation of the components in this program are as follows:

Participants and instructors will assess the degree to which activities enabled participants to demonstrate mastery of specific component competencies.

Criteria for evaluation of the Athletic Coaching Endorsement Program are as follows:

At least 90% of program participants will demonstrate increased knowledge. Participants, instructors, and district Staff Development personnel will evaluate the program and its components in the areas of factual knowledge gained, usefulness of the information, and skills and competencies demonstrated in athletic coaching roles. Materials and supplies will be assessed in opinion surveys during each course.
X. MANAGEMENT

A. Candidate Application and Admission

(1) Candidates for the Coaching Endorsement to a Florida Educator’s Certificate must meet the following criteria for the inservice program:
(a) Be employed as a teacher and/or athletic coach in the Brevard County Public Schools;
(b) Possess a valid Temporary or Professional Educator’s Certificate based upon a bachelor’s or higher degree. An applicant who enters the program based on a Temporary Certificate must show proof of eligibility for a Professional Certificate prior to the district’s verification of completion of the program;
(c) Be recommended by his/her principal.

(2) Candidates for the part-time coaching certificate must meet the following criteria for the inservice program:
(a) Be employed as an athletic coach in the Brevard County Public Schools;
(b) Be recommended by his/her principal.

Participants in this inservice program may apply by contacting the Director of Certification and Instructional Professional Development and/or by attending an advertised inservice course and verifying possession of appropriate admission criteria. A participant in the program who does not hold a valid Florida Educator’s Certificate or Temporary Certificate will not be eligible for an endorsement upon completion of the program.

B. Advisement

Participants in the inservice program for athletic coaching will be responsible for maintaining awareness pertaining to requirements and completion of specific components of the program.

The district Professional Development Office will be available to assist individuals in developing a plan to obtain the Athletic Coaching Endorsement or the part-time certificate in athletic coaching.

C. Attendance

Participants in college courses for credit in the Athletic Coaching endorsement/part-time certificate program must verify successful
completion of the course and meet attendance requirements of each specific course.

Participants in inservice courses for credit in the Athletic Coaching Endorsement/part-time certificate program must be able to document successful completion of the required number of hours of attendance to receive full credit as verified in district inservice records.

D. Transfer and Utilization of Credit

(1) College credit

(a) Successfully completed college course work may be transferred into this endorsement program. Courses to be transferred must each be equivalent to a minimum of 60 inservice points (3 semester hours) and must match the content provided in the components listed in the Inservice Components of this document.

(b) Candidates for the coaching endorsement or the part-time coaching certificate must complete and submit a written request to the Professional Development office with current teacher certificate. An official college transcript showing a grade equivalent of at least a “C” must be forwarded to the office if the applicant is transferring college course credit. The Coordinator of the Inservice Program for Athletic Coaching Endorsement will review and act on each request for transfer of credit.

(2) Inservice credit

(a) Successful completion of the three inservice components will constitute completion of the inservice program for the Athletic Coaching Endorsement or part-time athletic coaching certificate.

(b) Inservice records on file in the Professional Development office will document successful completion of the components.

(c) College courses and inservice components may be combined to complete the inservice program, subject to program requirements, documentation, and verification of competencies.
E. Certification of Completion

1. Upon successful completion of the three components of the inservice program, as verified by inservice records maintained in the Professional Development office, the Director of Certification and Instructional Professional Development will verify the training and assist individuals in making formal application to the Florida Department of Education for the Athletic Coaching endorsement or part-time Athletic Coaching Certificate.

2. The following forms are to be used to transfer college credit into the coaching endorsement program and to verify completion of the program and monitor inservice points in the program:
   a. Brevard County Athletic Coaching Endorsement/Part-Time Coaching Transfer of College Credit form (attached).
   b. Verification of Inservice Points Applicable Toward Athletic Coaching Endorsement/Part-Time Athletic Coaching Certificate (attached).

XI. SCHOOL BOARD APPROVAL

School Board approval is documented by the attached signed cover page for the Athletic Coaching Endorsement Program.
BREVARD COUNTY COACHING ENDORSEMENT/PART-TIME COACHING
TRANSFER OF COLLEGE CREDIT

Name: __________________________________________

School: _________________________________________

Social Security #: _______________________________

Department of Education #: _______________________

The attached college transcripts are submitted as part of the coaching endorsement program. These courses meet the requirements of the following component(s) in the approved Brevard County program for coaching endorsement.

<table>
<thead>
<tr>
<th>Component # and Title</th>
<th>College Course Title</th>
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____________________   _______________________
Date                        Coordinator

____________________   _______________________
Date                        Participant’s Signature

FOR STAFF DEVELOPMENT USE ONLY

_____ No. Points Approved  _____ No. Points Not Approved

Comments: ____________________________________________________

_________________________________________________________________
_________________________________________________________________

Date: _____________________   Coordinator - Inservice Program for Coaching Endorsement
VERIFICATION OF INSERVICE POINTS
APPLICABLE TOWARD COACHING ENDORSEMENT/
PART-TIME ATHLETIC COACHING CERTIFICATE

Name: ________________________________

School: ______________________________

Social Security #: ________________ D.O.E. # ________________

Points on file (must equal 60 in five of the following components):

1. 1 506 002 A Athletic Coaching - Sports Specific Training
2. 1 506 003 A Athletic Coaching - Sports Medicine and evidence of a valid CPR Certificate
3. 1 506 004 A Athletic Coaching Theory

College courses may be substituted for any of the above components for which the course descriptions match the Brevard County Master Inservice Plan Components.

Verification of Requirements

<table>
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<th>Points Required</th>
<th>Points Verified</th>
<th>Deficiency</th>
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<tr>
<td>Requirement #1, Minimum 60</td>
<td>_______</td>
<td>______</td>
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<tr>
<td>Requirement #2, Minimum 60</td>
<td>_______</td>
<td>______</td>
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<tr>
<td>Valid CPR Certificate</td>
<td>Date</td>
<td>______</td>
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<tr>
<td>Requirement #3, Minimum 60</td>
<td>_______</td>
<td>______</td>
</tr>
<tr>
<td>Total Required - 180</td>
<td>_______</td>
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________________________________________  __________________________
Date                                           Staff Development

FOR USE BY BREVARD COUNTY SCHOOLS’ PERSONNEL OFFICE

Status of Application:

_____Sent to Florida Department of Education   _____Returned for Additional Verification

Date: __________________________

By: __________________________