SCHOOL BOARD OF BREvard COUNTY, FLORIDA
BOARD AGENDA ITEM – July 25, 2019

DEPARTMENT/SCHOOL INITIATED AGREEMENT
Rolling Readers Space Coast

Amendment #2, SSA #18-359-HD

☐ (BW) Bids Waived  ☐ (CA) Consultant Agreement  ☒ (SSA) Sales and Services Agreement

REQUESTOR: Elementary Leading and Learning  Legal Review: ☐ Yes  ☒ No

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>AMOUNT AWARDED</th>
<th>REQUIRED PRODUCTS/SERVICES</th>
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<tbody>
<tr>
<td>Rolling Readers Space Coast, Inc.</td>
<td>$30,000.00</td>
<td>Literacy Program Support</td>
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<tr>
<td>Total</td>
<td>$30,000.00</td>
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☒ Contract Renewal  ☐ Recurring Contract  ☐ New Contract

| New Contract Amount      | $30,000.00    |
| Previous Contract Amount | $30,000.00    |
| Variance                 | $NA           |

PRICE INCREASE / DECREASE EXPLANATION:  N/A

DISCUSSION:
Rolling Readers Space Coast, Inc. provides the following literacy programs to the District: Read Aloud, Reading Skills, and Grade Level Reading Intervention Program. The cost of this program is $6.00 per student. Reading Skills or G.R.I.P. Tutoring Program cost is $50.00 per group. These charges are to support program costs. This support assists with the administrative costs to recruit, train, place, and fingerprint volunteers that donate their time to district students. Rolling Readers Space Coast, Inc. also provides additional services at a cost of $3.50 per student associated with the Annual Book Giveaway in March. Each school principal who is interested in participating in the Rolling Readers Programs will complete the Exhibit A Program Statement of Work for these services and issue a Purchase Order to encumber the funding. Amendment 2 extends SSA# 18-359-HD through July 31, 2020.

CONTRACT TERM:
The contract term shall continue through July 31, 2020. Request permission for the Office of Purchasing and Warehouse Services to approve subsequent contract renewals upon mutual agreement and at the request of the Assistant Superintendent of Elementary Leading and Learning.

RECOMMENDATION:
It is the recommendation of K. Jane Cline, Assistant Superintendent of Elementary Leading and Learning and Dr. Carol Mela, Director of Elementary Leading and Learning, to approve the attached agreement amendment with Rolling Readers Space Coast, Inc.

AUTHORITY FOR ACTION:
Florida Administrative Code 6A-1.012 (11) (a)
AMENDMENT 2
TO AGREEMENT BETWEEN
THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
AND
ROLLING READERS SPACE COAST
FOR
SSA# 18-359-HD

THIS AMENDMENT (hereinafter referred to as “Amendment”) to the agreement identified above (referred to as the “Agreement”) by and between The School Board of Brevard County, Florida, a body corporate existing under the laws of the State of Florida, with its principal place of business at 2700 Judge Fran Jamieson Way, Viera, Florida 32940 (hereinafter referred to as “SBBC”), and Rolling Readers Space Coast, whose business address is 101 Pirate lane, Portable S213, Melbourne, FL. 32901, (hereinafter referred to as “Contractor”), is made as follows:

WITNESSETH

WHEREAS, pursuant to the terms of the Agreement, the parties may amend the Agreement upon mutual written consent; and

WHEREAS, SBBC and Contractor wish to amend the Agreement to modify the scope of services through this Amendment;

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

1. Add to the end of section one (1), paragraph one (1), Description of Services:
   Services shall be considered complete July 31, 2020.
2. Add to the end of three (3); paragraph one (1), Term
   The term of this agreement has been extended from July 31, 2019 until July 31, 2020.

1. The above recitals are true and correct and are hereby incorporated by reference.

2. Except as expressly modified herein, the terms and conditions of the Agreement remain unchanged. In the event of a conflict between the terms of this Amendment and those of the Agreement, SBBC and Contractor agree that the terms of this Amendment shall prevail and control.

IN WITNESS WHEREOF, SBBC has made and executed this Amendment and Contractor has made and executed this Amendment on the day and year below written.

ROLLING READERS SPACE COAST

[Signature]

[Date]

Michael F. Payne, Sr., Executive Director

Name (Type or Print) & Title

THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

By: ____________________________________________________________________________

Tina Descovich
Board Chairman

Date

PRINCIPAL / DEPT HEAD SIGNATURE:

[Signature]

Print Name: K. Jane Cline

Title: Assistant Superintendent of Elementary Leading and Learning

Date: __________________________
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<tr>
<th>YEAR</th>
<th>FND</th>
<th>CNTR</th>
<th>PROJECT</th>
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<td>NTE $30,000</td>
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Send required insurance certificates to the Purchasing Department.
New Vendors: Send all completed Forms to the Purchasing Department.

Contractor Contact Name: Rolling Readers Space Coast
Email Address: read@rollingreadersspacecoast.com
Phone Number: 321-354-9976
Fax Number: N/A
ROLLING READERS SPACE COAST, INC.
Palm Bay High School
101 Pirate Lane, Portable S213 (#27)
Melbourne, FL 32901
(321) 254-9976
read@rollingreadersspacecoast.com

Statement of WORK AGREEMENT 2019-2020

Elementary agrees to participate in the following program(s):

_____ Read Aloud: 30 minute weekly reading to a classroom of students.

_____ 2nd Grade Reading Skills Team: Available to all Read Aloud Program participants, one hour, one-on-one tutoring sessions (15-20 minutes per child, 3-4 children total), 3-4 days a week, using a leveled series of books.

_____ 3rd Grade G.R.I.P. Available to all Read Aloud Program participants, 30 minutes, 1 day a week, 3-4 students working in a group, following a 16 week curriculum designed to address State Reading Standards and improve reading skills using fun board games and other hands-on activities.

As a program participant, we ask for your support in fulfilling the following requirements for the year:

- Designate a School Site Coordinator as our primary contact, providing us with their contact information.
- Support the Rolling Readers Space Coast Office Staff with volunteer recruitment.
- Distribute and return Teacher Request Forms for each Read Aloud classroom.
- Read Aloud Program—Provide $6.00 per child to support annual program costs.
- Reading Skills or G.R.I.P. Tutoring Programs—Provide $50.00 per group to support annual program costs.
- Assist with the Annual March Book Giveaway by—
  - Providing classroom counts/lists in February.
  - Distributing books to the designated Read Aloud classrooms. Each class teacher receives a complimentary copy.
  - Distributing books to the 2nd and 3rd Grade Tutor groups. (These books are distributed with end of program certificates and arrive after those provided to Read Aloud participants.)
- Upon receipt of the Program Services Invoice in April, submit for payment.
- Submit completed Mid-Year and/or End-of-Year Evaluation surveys and provide requested program data for year-end reporting.
- Follow program guidelines and polices as set forth by Rolling Readers Space Coast, Inc.

We are excited to be a part of your educational community.

Our School Site Coordinator will be ____________________________

Contact E-mail ____________________________

___________________________ (PRINT NAME OF CONTACT PERSON ON LINE ABOVE)

___________________________ (PRINT EMAIL ADDRESS OF CONTACT PERSON/SITE COORDINATOR ON LINE ABOVE)

I, ____________________________ (School Principal), agree to meet the above requirements.

___________________________ (PRINCIPAL PLEASE PRINT NAME ON LINE ABOVE)

School Principal’s Signature ______________ Date ______________

RRSC Representative Signature ______________ Date ______________

Copy to: School Bookkeeper

Thank you!

Rev 5/19