



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES COMMISSIONER ADAM H. PUTNAM

MEMORANDUM

DATE: July 25, 2016

TO: All Awardees of the 2016-2017 Fresh Fruit and Vegetable Program

FROM: Lakeisha Hood, Division Director *LH*

SUBJECT: 2016-2017 Fresh Fruit and Vegetable Program Selection

The Florida Department of Agriculture and Consumer Services (FDACS) Division of Food, Nutrition and Wellness (FNW) would like to thank all sponsors for applying for the 2016-2017 Fresh Fruit and Vegetable Program (FFVP). Your application to participate in the program indicates that your schools are making efforts to combat childhood obesity by helping students learn more healthful eating habits.

The attached listing shows the award amounts available to each selected school for the 2016-2017 school year. FFVP funding is available from July 1, 2016, through June 30, 2017. The level of funding provided to any one school is \$50 per student per total enrollment and is based on October 2015 data, as reported by the SFA. **FFVP funds cannot be moved from one school to another at any time during the FFVP year.**

Please remember that this is a federally funded program and any monies that are not spent will be returned to USDA. These funds are in high demand; each year, over 400 schools apply for the FFVP. We take into consideration the FFVP balances from the past 3 years as part of the selection process for each new year. Please make every effort to spend all of your funds, and as always, contact us if you need assistance.

1st Quarter Funding Reallocation

If you will not be able to spend all of the 1st quarter (July-September) funds, you may ask for the remaining funds to be moved over to your 2nd quarter (October-June) funds (contingent upon USDA's approval). Funds not used will revert to the USDA and cannot be reallocated.

To reallocate funds, please send an email to Amy Campbell-Smith no later than September 9, 2016 with the amount for each school to be reallocated. If you would like to discuss how to budget your 1st quarter funds and/or need guidance on how to spend the funds, please do not hesitate to contact us.

Webinars

We will not have a webinar for schools returning to the FFVP. However, there is a Returning School FFVP PowerPoint available on our FFVP web page to view at any time.

Any returning school may join in on the **new FFVP school webinar**. Individuals that should participate in the webinar can include the food service director, FFVP coordinator for the district/school, claims staff, school principal (or designee) and/or cafeteria manager. Look for a Survey Monkey to be emailed to new FFVP contacts with suggested webinar training dates.

Contract/Addendum

Within two weeks, you will be receiving two original copies of the Addendum to your Sponsor Agreement with FDACS to participate in the USDA FFVP as authorized by The Food, Conservation and Energy Act of 2008 (Farm Bill). Both copies of the Addendum require the **original signature in blue ink** of your Chief Administrator. When the Addendum/Agreement is fully executed, one of the originals will be returned to you for your files.

Please submit both copies of the signed documents via mail to FDACS by **August 19, 2016**, to:

Amy Campbell-Smith
Division of Food, Nutrition and Wellness
Florida Department of Agriculture and Consumer Services
The Holland Building
600 South Calhoun Street (H2), Suite 120
Tallahassee, FL 32399

Your FFVP funds will not be available to you until we receive both copies of the Addendum/Agreements **and** they have been fully executed.

Should you have questions on any aspect of the FFVP, please contact Amy Campbell-Smith at Amy.Campbell-Smith@FreshFromFlorida.com or (850) 617-7411.

LH/acs
Attachment