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## 11-17-2015 Organization of the Board and Regular School Board Meeting

The School Board of Brevard County, Florida met for Organization of the Board and regular meeting on Tuesday, November 17, 2015, at the Educational Services Facility, 2700 Judge Fran Jamieson Way, Viera, Florida. Notice of the meeting was advertised in the Eagle newspaper on Thursday, November 17, 2015. The affidavit of publication with a copy of the ad attached is filed in the Affidavit File in the Board Office.

### A-1. Call to Order

#### 1. Call to Order

Minutes: Dr. Blackburn called the meeting to order at 5:31 p.m.

### A-2. Roll Call

#### 2. Roll Call

Minutes: Members Present: Misty Belford, John Craig, Amy Kneessy, Karen Henderson and Andy Ziegler

### A-3. Invocation (Zachariah Meyers, 3rd Grade, Longleaf Elementary)

#### 3. Invocation

Minutes: Zachariah Meyers, third grade student from Longleaf Elementary read the invocation.

### A-4. Pledge of Allegiance (Colleen Gaydar, 3rd Grade, Longleaf Elementary)

#### 4. Pledge of Allegiance

Minutes: Colleen Gaydar, third grade student from Longleaf Elementary, led the Pledge of Allegiance.

A-5. Organization of the Board

I. Superintendent Presiding

5. Election of School Board Chairman

Minutes:

With Superintendent Dr. Desmond K. Blackburn presiding until the election of a Chairman, the Board proceeded to organize in compliance with Section 1001.371, Florida Statutes.

Amy Kneessy – term expires November 2016  
Karen Henderson – term expires November 2016  
Andy Ziegler – term expires November 2018  
Misty Belford – term expires November 2018  
John Craig – term expires November 2018

School Board Attorney Harold Bistline explained the process for the election of the Chairman of the Board.

Election of Chairman

Amy Kneessy nominated Andrew (Andy) J. Ziegler as Chairman. There being no further nominations, the Superintendent called for a vote for the nomination of Andrew J. Ziegler, who was elected Chairman for 2015-16 unanimously.

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Andy Ziegler, Chairman, presided from this point forward.  
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II. Chairman Presiding

6. Election of School Board Vice-Chairman

Minutes: Election of Vice Chairman

Chairman Ziegler opened the floor to nominations for Vice Chairman. John Craig nominated Misty Haggard-Belford. Karen Henderson nominated Amy Kneessy. Chairman Ziegler called for a vote for Ms. Belford. By a vote of 4 (Amy Kneessy, Misty Belford, Andy Ziegler, John Craig) to 1 (Karen Henderson), Misty Belford was elected to serve as Vice Chairman for 2015-2016.

## 7. Designate Date, Time and Place of Regular and Special Board Meetings with Exceptions

Attachment: BOARD MEETING DATES 2016 for Board Approval.pdf

### Motions:

Approve the Superintendent's recommendation for the Board to adopt the dates, time and place for the School Board meeting for 2016. - PASS

### Vote Results

Motion: Karen Henderson

Second: Misty Haggard-belford

John Craig	- Aye
Misty Haggard-belford	- Aye
Karen Henderson	- Aye
Amy Kneessy	- Aye
Andrew Ziegler	- Aye

## III. Chairman Appointments of Board Representatives

### 8. Appointment of Board Representatives

Minutes: Chairman Appointments of Board Representatives

- a. League of Cities – Misty Belford
- b. Brevard County Values Adjustment Board - Amy Kneessy (Andy Ziegler as alternate)
- c. Professional Development Council – Amy Kneessy
- d. Federal Relations Subcommittee - Karen Henderson
- e. Brevard Cultural Alliance – John Craig
- f. Central Florida Public School Boards Coalition – Andy Ziegler (John Craig as alternate)
- g. Brevard Schools Foundation – John Craig (Andy Ziegler as alternate)
- h. Head Start Committee – Amy Kneessy
- i. FSBA Legislative Liaison - Karen Henderson (Misty Belford as alternate)
- j. FSBA Board of Directors - Andy Ziegler
- k. Choice/Charter School Liaison – Amy Kneessy
- l. School Age Childcare Committee – Karen Henderson

## IV. Board Authorization

### 9. Board Authorization

Motions:

Authorize the Superintendent to have signature facsimiles made of the Chairman and Superintendent to be used for the signing of checks and approve the continued use of the current signature facsimiles for district checks until such time that the new facsimiles are received. - PASS

Vote Results

Motion: Amy Kneessy

Second: Karen Henderson

John Craig	- Aye
Misty Haggard-belford	- Aye
Karen Henderson	- Aye
Amy Kneessy	- Aye
Andrew Ziegler	- Aye

V. Recess School Board Meeting - Time Certain

10. Recess School Board Meeting - Time Certain for Leasing Corporation

Minutes:

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 Chairman Ziegler called for a short recess at 5:51 p.m. so that the technology could be reconfigured to begin the Leasing Corporation Time Certain meeting at 6:00 p.m.  
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 Chairman Ziegler reconvened the Organizational Meeting at 6:05 p.m.  
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A-6. Entertainment (Encore Choral, 3rd Grade Class, Longleaf Elem.)

11. Entertainment

Minutes:

Longleaf Elementary third grade students and Encore Choral group under the direction

of Lucinda Ursell performed prior to the Board meeting. After the meeting was called to order, the students performed one additional number.

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Dr. Blackburn recessed the meeting so the students could gather their belongings at 5:41 p.m. He reconvened the meeting at 5:45 p.m.  
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A-7. Adoption of Agenda

12. Adoption of Agenda

Motions:

Adopt the agenda for the Regular School Board Meeting of November 17, 2015 and its revisions. - PASS

Vote Results

Motion: Amy Kneessy

Second: Karen Henderson

John Craig - Aye

Misty Haggard-belford - Aye

Karen Henderson - Aye

Amy Kneessy - Aye

Andrew Ziegler - Aye

A-8. Administrative Staff Recommendations

13. Administrative Staff Recommendations

Minutes: Dr. Blackburn welcomed and congratulated Ms. Karen Ivery and Mr. Jamie Russell on their recent appointments. Both provided brief comments.

Motions:

Approve the applicable listed administrative staff recommendations:

The reclassification/transfer of Franklin M. Koontz from the position of Assistant Principal HS (10 month) at Astronaut High School to the position of

Teacher at Imperial Estates Elementary, on annual contract, effective November 2, 2015.

Accept the retirement of John G. Thomas, Principal of Palm Bay Magnet High School, effective January 1, 2016.

The reclassification/transfer of Karen V. Ivery from the position of Assistant Principal (10 month) at Golfview Elementary to the position of Principal at Sherwood Elementary, on annual contract, effective November 18, 2015. Annual salary based on grade 26 of the Nonbargaining Salary Administration Program. - PASS

The reclassification/transfer of Jamie L. Russell from the position of Teacher on Assignment at Apollo Elementary to the position of Assistant Principal - Sr. High (10 month) at Astronaut High School, on annual contract, effective November 18, 2015. Annual salary based on grade 24 of the Nonbargaining Salary Administration Program

Vote Results

Motion: John Craig

Second: Misty Haggard-belford

John Craig - Aye

Misty Haggard-belford - Aye

Karen Henderson - Aye

Amy Kneessy - Aye

Andrew Ziegler - Aye

B. Recognition of Visitors/Guests/Staff

B. Community Relations

14. Spotlight on Education

Minutes: Eau Gallie High School principal, Jeremy Salmon and students Shelbi Dupre and Zachary Wilson shared information and insight into the benefits of the Anchor Hour program which helps monitor student success for at risk students.

B. Middle School Programs/K-12

15. Recognition of District STEM Alliance Winners

Attachment: 2015 agenda attachment.pdf

Minutes: Cyndi Van Meter, associate superintendent of Curriculum and Instruction and Kim Bragg, Middle School science and math resource teacher and the coordinator of the STEM Alliance Programs, presented the awards.

C. Resolutions/Proclamations

D. Presentations

D. Brevard School Foundation

16. Check Presentation and Recognition of Wells Fargo Foundation

Minutes:

Dr. Blackburn introduced Janice Kershaw, executive director of Brevard Schools Foundation. Ms. Kershaw welcomed Yvonne McGuire and Joe Uttlinger from Wells Fargo who presented the Foundation with a check.

Ms. Kershaw presented them with a certificate of appreciation.

D. Project Management

17. Independent Citizens Oversight Committee - Annual Report to the School Board

Attachment: ICOC Final Report to Board.pdf

Minutes:

Gary Shiffrin, Chairman of the Independent Citizens Oversight Committee shared a presentation with the Board.

Board members asked various questions.

E. Public Discussion

18. Public Comment

Minutes:

Chairman Ziegler reminded the speakers that the maximum allotted time for each speaker is three minutes. Clarification of information presented and answers to questions specific to district business and educational matters will be posted on the School Board's website under the section called "4 The Record."

Speakers listed in order of appearance:

1. Matthew Susin - Security
2. Richard Smith - Evaluation System
3. Dan Bennett - Labor Relations/Teacher Protection

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Chairman Ziegler called for a brief recess at 7:57 p.m.  
He reconvened the meeting at 8:03 p.m.  
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#### F. Consent

F. Board Office/Superintendent

##### 19. Student Expulsions

Attachment: 2016-06-12 Student Expulsions.pdf (Confidential Item)

##### 20. Approval of Minutes

Attachment: 2015-1027 Draft Minutes Spec. SB Meeting.pdf  
Attachment: 2015-1026 Special Meeting Draft Minutes.pdf  
Attachment: 2015-1026 Legislative Affairs Workshop Part II Draft.pdf  
Attachment: 2015-1013 Regular School Board Meeting Minutes Draft.pdf  
Attachment: 2015-0928 Legislative Affairs Workshop Minutes Draft.pdf

F. Brevard Schools Foundation

##### 21. Space Week Contract with Delaware North Parks & Resorts at KSC, Inc.

Attachment: Space Week Contract ATTACHMENT.pdf  
Attachment: 2015 BSW Study Trip Schedule draft 3 no #.pdf

F. Financial Services

##### 22. Financial Statements for the Period Ending September 30, 2015 and Budget Amendment Resolutions #1 for Operating Fund, Special Revenue - Other Funds, and Special Revenue - Food Services Fund

Attachment: 2015-16 Financial Statements - September 30, 2015.pdf  
Attachment: 2015-16 Operating Fund Budget Amendment Resolution #1.pdf  
Attachment: September 2015 Operating Fund Budget Amendment Explanations.pdf  
Attachment: 2015-16 Special Revenue - Other Funds Budget Amendment Resolution



#1.pdf

Attachment: 2015-16 Special Revenue - Food Services Fund Budget Amendment Resolution....pdf

F. Budgeting, Cost Accounting & FTE

23. Cost Report for Fiscal Year 2014-15

Attachment: 2014-15 Cost Report.pdf

24. 2016-17 Budget Adoption Schedule

Attachment: School Board Trim Timetable.pdf

25. Designation of Legal Representative to Apply for Title VIII of Public Law 107-110 (Impact Aid) Funds

F. Accounting Services

26. Warrants for the Month of October 2015

Attachment: Warrant List - October 2015.pdf

F. Purchasing & Warehouse

27. Property Disposal

Attachment: Board Report 11-17-15.pdf

Attachment: Board Letters 11-17-15.pdf

Attachment: Bus Letters 11-17-15.pdf

Attachment: Auto Letters 11-17-15.pdf

F. Human Resources

28. Instructional Staff Recommendations

Attachment: Instructional Staff 11-17-15.pdf

29. Support Staff Recommendations

Attachment: Support Staff 11-17-15.pdf

F. Curriculum & Instruction

30. FLDOE Grant for the Access Project - Award Notification

Attachment: Access Project Award Notification.pdf

F. Title I/Early Childhood Education/Head Start

31. Head Start Governing Board and Policy Council Reports for the months of June, July and August 2015

Attachment: GB and PC Monthly Report July 2015.pdf

Attachment: GB and PC Monthly Report June 2015.pdf

Attachment: GB and PC Monthly Report Aug 2015.pdf

32. 2014-2015 Head Start Program Information Report

Attachment: PIR 04CH4640-GrantStateNationalPirIndicatorReport.pdf

Attachment: PIR 04CH4640-SummaryReport.pdf

F. Middle School Programs/K-12

33. All-County Festival Lease Agreement with the Maxwell C. King Center for the Performing Arts

Attachment: 2016 AC KC contract signed CVM 10.27.15.pdf

34. Elementary Music Festival Lease Agreement with the Maxwell C. King Center for the Performing Arts

Attachment: 2016 EF KC contract signed CVM 10.27.15.pdf

35. Elementary and Secondary Student Art Shows at Area Malls

Attachment: 2016 K12 Mall Art Show Melb Square contract CVM.pdf

F. South Area Superintendent

36. Bayside High School NJROTC Trip to Parris Island, South Carolina

Attachment: Bayside Navy Junior ROTC trip to Parris Island, SC - Nov 2015.pdf

F. Facilities Services

37. Backup HVAC Unit for ESF Computer Server Room and AS400

Attachment: Siemens Quote.pdf

Attachment: Bid Tabulation 10.27.15.pdf

F. Project Management

38. Design Services for Stone Magnet Middle School Roof Renovations - SALES SURTAX

Attachment: Stone Magnet Middle Attachment for Roof Design.pdf

39. Independent Citizens Oversight Committee - Member Terms and Reappointments

Attachment: ICOC membership terms.pdf

40. Portable Classroom Air Conditioning Units - SALES SURTAX

Attachment: portable air conditioning attachments.pdf

F. Approval of Consent

43. Approval of Consent

Motions:

Approve the November 17, 2015 Consent Agenda items with the exception of those items pulled for discussion. - PASS

Vote Results

Motion: Amy Kneessy

Second: Misty Haggard-belford

John Craig - Aye

Misty Haggard-belford - Aye

Karen Henderson - Aye

Amy Kneessy - Aye

Andrew Ziegler - Aye

Items Pulled for Discussion

F. District Security

41. SRO's (Andersen & Golfview Elementary Schools)

Attachment: 2015-2016 SRO Contract (Elementary)(Rockledge PD)(2015-11-15 WITHOUT Edits).pdf

Motions:

Approve the SY 2015/2016 Elementary School Resource Officer Agreement that would allow the City of Rockledge Police Department to place part-time SRO's at Andersen and Golfview Elementary schools beginning 12/1/2015. - PASS

Vote Results

Motion: Amy Kneessy	
Second: Misty Haggard-belford	
John Craig	- Aye
Misty Haggard-belford	- Aye
Karen Henderson	- Aye
Amy Kneessy	- Aye
Andrew Ziegler	- Aye

F. School Board Attorney

42. 2015-16 Salary Adjustment for School Board Members

Attachment: 2015-16 Salary Memo and Table.pdf

Attachment: 2015-16 Elected Officials Salaries.pdf

Attachment: Board Member Salary History.pdf

Minutes: Mr. Craig made a motion to set the Board Members' salaries to that of 3.8 percent less than a beginning teacher's salary. The motion died for lack of a second.

Motions:	
For the 2015-16 fiscal year, voluntarily freeze School Board Members' salary to current salary of \$39,226.00.	- FAIL
Vote Results	
Motion: John Craig	
Second: Misty Haggard-belford	
John Craig	- Aye
Misty Haggard-belford	- Aye
Karen Henderson	- Nay
Amy Kneessy	- Nay
Andrew Ziegler	- Nay

Motions:	
For the 2015-16 fiscal year, continue the practice of voluntarily freezing School Board Members' salaries to be equivalent to that of a beginning teacher.	- PASS

Vote Results

Motion: Amy Kneessy

Second: Karen Henderson

John Craig - Nay

Misty Haggard-belford - Nay

Karen Henderson - Aye

Amy Kneessy - Aye

Andrew Ziegler - Aye

G. Action

G. Purchasing & Warehouse

44. Purchasing Solicitations

Attachment: a - ITB 16-B-024-LU - Swimming Pool Service & Repair.pdf

Attachment: b - ITB 16-B-033-LU - Temporary HVAC Equipment Rental.pdf

Attachment: c - PB 16-PB-050-CW - Isolated Transportation.pdf

Attachment: d - RFP 15-P-063-LU - Custodial Chemicals.pdf

Attachment: e - SC 16-SC-051-CW - Tires, Tubes & Services.pdf

Attachment: f - SC 16-SC-053-LU - Agriculture & Lawn Equipment.pdf

Motions:

Award the Invitations to Bid (ITBs) listed below:

a - ITB #16-B-024-LU - Swimming Pool Service & Repair - Facilities - \$496,599.48

b - ITB #16-B-033-LU - LU Temporary HVAC Equipment Rental - Facilities - \$300,000.00

Approve the Piggyback (PB) listed below:

c - PB #16-PB-050-CW - Isolated Transportation - Transportation Services - \$100,000.00

Approve the Request for Proposal (RFP) listed below: - PASS

d - RFP #15-P--063-LU - Custodial Chemicals - Facilities - \$4,500,000.00

Approve the State Contract (SC) purchases below:

e - SC #16-SC-051-CW - Tires, Tubes & Services - Transportation Services - \$800,000.00

f - SC #16-SC-053-LU - Agriculture & Lawn Equipment - Facilities - \$150,000.00

Vote Results

Motion: Amy Kneessy

Second: John Craig

John Craig	- Aye
Misty Haggard-belford	- Aye
Karen Henderson	- Aye
Amy Kneessy	- Aye
Andrew Ziegler	- Aye

#### 45. Department/School Initiated Agreements

Attachment: a - BW 16-319-College Board Agenda Item \$726,909.00.pdf

Attachment: b - BW 16-320-DK - University of Cambridge (UCLES).pdf

Attachment: c - BW 16-321-DK - International Baccalaureate.pdf

Attachment: e - CA 16-337-DP - Kaye Byrnes - Cape View Elementary.pdf

Attachment: f -f-SSA 16-386-WH - Focus School Software (1).pdf

Attachment: g - SSA 16-035-AL - Health First, Inc. (1).pdf

Attachment: h - SSA 13-247-KR-A6 - Investment Advisory (5).pdf

Attachment: i - SSA 16-380-DP - Jim DeLine (1).pdf

Attachment: d - CA 16-334-DP - Technology Educators - Turner Elementary.pdf

Motions:

Approve the Bids Waived (BWs) below:

a - BW #16-319-DK - College Board - Curriculum & Instruction - \$726,909.00

b - BW #16-320-DK - University of Cambridge - Curriculum & Instruction - \$299,995.00

c - BW #16-321-DK - International Baccalaureate - Curriculum & Instruction - \$99,179.00

Approve the Consultant Agreements (CAs) below:

d - CA #16-334-DP - Technology Educators - Turner Elementary - South Area - \$1,900.00

e - CA #16-337-DP - Kaye Byrnes - Cape View Elementary - North Area - \$350.00 - PASS

Approve the Sales and Services Agreements (SSAs) and Amendment listed below:

f - SSA #16-385-WH - Focus School Software - Curriculum & Instruction - \$133,380.00

g - SSA #16-035-AL- Health First, Inc. - Student Services - \$89,493.83

h - SSA #13-247-KR-A6 - Investment Advisory Services - Amendment #6 - Financial Services - \$81,606.10

i - SSA #16-380-DP - Jim DeLine - Middle School Programs - \$2,500.00

Vote Results

Motion: Amy Kneessy

Second: Karen Henderson

John Craig - Aye

Misty Haggard-belford - Aye

Karen Henderson - Aye

Amy Kneessy - Aye

Andrew Ziegler - Aye

## H. Information

### H. Employee Benefits & Risk Management

#### 46. The School Board's Employee Assistance Provider Services Insurance Policy Renewal

Attachment: Brevard Public Schools 2016 EAP Analysis\_PR rev 10-9-15.pdf

Attachment: BPS-Health Advocate Proposal.pdf

Attachment: BPS-Health Advocate PSA.pdf

#### 47. The School Board's Employee Stop-Loss Insurance Policy Renewal

Attachment: BPS 2016 Stop Loss Marketing Analysis - FINAL.pdf

H. Accountability, Testing & Evaluation

48. School Improvement Plans

Attachment: Chart.SIP 2015 2016\_FIN.doc.pdf

49. School Advisory Council Membership Report

Attachment: Chart.SAC Membership 2015 2016\_FIN.doc.pdf

H. Central Area Superintendent

50. Field Trip - Satellite High Auto Tech - Quaker State Best In Class Challenge in Austin, TX

Attachment: SHS Auto Tech trip -Texas 2015.pdf

H. Project Management

51. Independent Citizens Oversight Committee - Sales Surtax Policy Recommendations

Attachment: sales surtax policies attachment.pdf

I. Staff Reports

J. Additional Public Presentations (If Required)

K. Board Member Reports/Discussion Points

52. Discussion Point - Meeting Minutes

Minutes: Mr. Ziegler asked the Board's opinion on having meeting minutes that are less narrative. Due to the fact that the meeting videos are readily accessible for public viewing, it was agreed by the Board to reduce the descriptions to what is legally mandatory.

53. Board Member Reports

Minutes:

Board members shared information about activities and events they had attended.

Mr. Craig expressed to Dr. Blackburn, that we need to see what are the key things that



this community really believes in and what items are we willing to make sure are funded and ensure that we have a consistent funding stream for those items.

L. Superintendent's Report

54. Superintendent Report

Minutes: Dr. Blackburn provided information about an upcoming meeting to be held on December 15, 2015, called Strategy Matters. During this time, he will be bringing points to discuss that can be formed into a strategic plan.

M. Adjournment

55. Adjournment

Minutes: Chairman Ziegler adjourned the meeting at 9:14 p.m.

For further details pertaining to this meeting, please refer to the published video on the School Board of Brevard County's website ([www.brevardschools.org](http://www.brevardschools.org)).

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Secretary

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Chair